

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, March 28, 2011, at 7:00 P.M.

Susan Johnson, a representative from NYS Senator Patrick Gallivan’s office, led the pledge to the flag.

**MEETINGS TO DATE**           **25**  
**NO. OF REGULARS**           **22**  
**NO. OF SPECIALS**           **3**

Attendance:		<u>Attended / Absent</u>
William G. Cansdale (Absent)	Mayor	23 / 2
<b>Kenneth L. O’Brien III</b>	<b>Trustee/ Deputy Mayor</b>	22 / 3
<b>Paul M. Maute</b>	<b>Trustee</b>	24 / 1
<b>William C. Schroeder</b>	<b>Trustee</b>	25 / 0
<b>Edward M. Marki</b>	<b>Trustee</b>	22 / 3

Also Present:

<b>Michael E. Stegmeier</b>	<b>Clerk – Treasurer</b>
<b>Arthur A. Herdzik</b>	<b>Village Attorney</b>
<b>James Robinson</b>	<b>Fire Chief</b>
<b>Richard Bulman</b>	<b>DPW Superintendent</b>
<b>George Pease</b>	<b>Codes Enforcement Officer</b>
<b>Jennie Smith</b>	<b>Special Events</b>
<b>Jeffrey Stribing (7:03)</b>	<b>Director of Community Development</b>
<b>James Allein</b>	<b>Planning Commission Chairperson</b>
<b>Steve Delzer</b>	<b>FEMA Flood Risk Maps Committee</b>
<b>Michelle Czech</b>	<b>FEMA Flood Risk Maps Committee</b>

Motion by **Trustee Marki** and seconded by **Trustee Maute** to accept the minutes of the March 14, 2011 regular meeting and the March 15, 2011 special meeting.

Adopted Resolution:   **414**                   Ayes: Trustees Marki, Maute, O’Brien, and Schroeder

**ABSTRACT OF AUDITED VOUCHERS**

Motion by **Trustee Schroeder** and seconded by **Trustee Marki** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, WATER, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 3/15/11 to 3/28/11.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 87 claims were approved, and that all claims were paid against the:

<b>GENERAL FUND</b> -----in the amount of	\$	176,664.47
<b>WATER FUND</b> -----in the amount of	\$	--
<b>SEWER FUND</b> -----in the amount of	\$	13,368.92
<b>TRUST FUND</b> -----in the amount of	\$	1,316.64
<b>CAPITAL FUND</b> -----in the amount of	\$	--
<b>EQUIPMENT RESERVE</b> -----in the amount of	\$	--
<b>COMMUNITY DEVELOPMENT</b> -----in the amount of	\$	--
<b>SPECIAL REPAIR RESERVE FUND</b> ----in the amount of	\$	--
For the period from <b><u>3/1/11</u></b>	to	<b><u>3/14/11</u></b>

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 72939 through # 72999

Sewer Fund checks # 9876 through # 9878

Adopted Resolution: **415**                      Ayes: Trustees Marki, Maute, O'Brien,  
and Schroeder

<b>LISTED CORRESPONDENCE:</b>
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Motion by **Trustee Schroeder** and seconded by **Trustee Maute** to receive and file correspondence from Joanne Green, owner of Longnecker's, Inc., notifying the Village Board of her intent to renew its liquor license.

Adopted Resolution: **416**                      Ayes: Trustees Marki, Maute, O'Brien,  
and Schroeder

Motion by **Trustee Marki** and seconded by **Trustee Maute** to refer correspondence from James B. Allein, Planning Commission Chairperson, proposing an amendment to the Village Code pertaining to a time limit for a Certificate of Appropriateness, to the Building, Lights & Codes Committee and the Village Attorney for review.

Adopted Resolution: **417**                      Ayes: Trustees Marki, Maute, O'Brien,  
and Schroeder

<b>RESOLUTIONS:</b>
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Motion by **Trustee Schroeder** and seconded by **Trustee Maute** to schedule the annual organizational meeting for Monday, April 11, 2011, at 6:30 p.m. in Council Chambers.

Adopted Resolution: **418**                      Ayes: Trustees Marki, Maute, O'Brien,  
and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Maute** to schedule a public hearing on April 11, 2011 at 7:15 p.m. in Council Chambers for consideration of the 2011-2012 tentative budget.

The tentative budget was presented to the Village Board with a tax rate of \$10.285718 per \$1,000 of taxable assessed valuation, which represents a 2.01% increase from last year's adopted budget.

Adopted Resolution: **419**                      Ayes: Trustees Marki, Maute, O'Brien,  
and Schroeder

Motion by **Trustee Marki** and seconded by **Trustee Maute** authorizing a budget transfer in the amount of \$1,500.00 from A1990.9 (Contingent Account – Unclassified) to A1325.474 (Finance Treasurer – Software) for the purpose of upgrading the tax system to the most current Windows version of the software program.

Adopted Resolution: **420**                      Ayes: Trustees Marki, Maute, O'Brien,  
and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Maute** approving a sidewalk repair reimbursement request from Karen Andrea, 23 Pardee Avenue, in the amount of \$1,379.34 as verified by the Department of Public Works.

Adopted Resolution: **421**                      Ayes: Trustees Marki, Maute, O’Brien, and Schroeder

**BUILDING PERMIT APPLICATIONS:**

Motion by **Trustee Marki** and seconded by **Trustee Maute** that the following building permit applications submitted by the Town of Lancaster Building Department conform to all Village Ordinances and be approved:

PERMIT NO	LAST NAME	ADDRESS	PURPOSE OF PERMIT
11-18745	Anstett	68 Lombardy St	Residential Alteration
11-18749	Reid	172 Irwinwood Rd	Miscellaneous – Roof
11-18752	Kendall	4 Mason Pl	Miscellaneous – Roof
11-18753	Hrusa	195 Aurora St	Miscellaneous – Roof
11-18758	Beyer	39 Robert Dr	Miscellaneous – Roof
11-18763	Lancaster Knives	165 Court St	Commercial Addition

Adopted Resolution: **422**                      Ayes: Trustees Marki, Maute, O’Brien, and Schroeder

**AUDIENCE PARTICIPATION:**

**Susan Johnson:** She is a representative from NYS Senator Patrick Gallivan’s office. She is the contact person for Senator Gallivan and she expressed their willingness to assist with any issues that may arise within the community.

**COMMITTEE REPORTS & FOLLOW UPS:**

➤ **FINANCE & CLAIMS** – Trustee Schroeder

No report.

➤ **PUBLIC WORKS** – Trustee Schroeder

The FEMA Flood Risk Maps Committee is continuing to meet on a regular basis.

➤ **PUBLIC SAFETY** – Trustee Marki

The issue related to clearing snow and debris from sidewalks and fire hydrants will be addressed in the fall months prior to next winter.

➤ **BUILDING, LIGHTS & CODES** – Trustee Marki

No report.

➤ **HUMAN RESOURCES** – Trustee O’Brien

Motion by **Trustee Schroeder** and seconded by **Trustee O’Brien** to appoint James Allein, 99 Court Street, and Michelle Czech, 15 St. John Street, as temporary part-time records clerks at a salary rate of \$9.00 per hour, not to exceed 19 hours per week and not to exceed a two-month period, for the purpose of locating and identifying records required for the re-certification of the levees within the Village of Lancaster.

Adopted Resolution: **423**                      Ayes: Trustees Marki, Maute, O’Brien,  
and Schroeder

➤ **COMMUNITY EVENTS** – Trustee Maute

No report.

➤ **ECONOMIC DEVELOPMENT** – Trustee O’Brien

No report.

➤ **SEWER** – Mayor Cansdale (Absent)

No report.

<b>DEPARTMENT HEAD REPORTS &amp; FOLLOW UPS:</b>
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➤ **ATTORNEY** – Arthur A. Herdzik

No report.

➤ **FIRE CHIEF** – James Robinson

The Fire Department responded to an apartment house fire this morning on Main Street in Depew.

➤ **SPECIAL EVENTS** – Jennie Smith

The St. Patrick’s Day Parade was a successful event. She thanked the Fire Department and Police Department for their assistance with traffic control.

➤ **CODES ENFORCEMENT OFFICER** – George Pease

He reported on a nuisance complaint at 3567 Walden Avenue. His office hired a contractor to remove a tarp that was hanging near electrical wires and also to clear debris located around the property. He will be forwarding the invoice to the Clerk’s office to be levied against the property.

➤ **PLANNING COMMISSION** – James Allein

No report.

➤ **FEMA FLOOD RISK MAPS** – Steve Delzer

The committee will be working to identify records for the re-certification of the levees.

